

BOARD OF EDUCATION
Millburn School District 24

COMMITTEE OF THE WHOLE MEETING
July 8, 2013

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Trak Patel
Joseph Pineau

ADMINISTRATION PRESENT

Jason Lind, Superintendent
Dr. Stephen Johns, Business Manager
Joanne Rathunde, Technology Director
Marybeth DeLaMar, Principal
Jake Jorgenson, Principal

BOARD CLERK

Dorothy Pazanin

ADMINISTRATION ASSISTANT

Bernadette Hanna

A Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7 p.m. by President Joseph Pineau. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Trak Patel and Joseph Pineau. Greg Ball and Nichol Mangino were absent.

Due to the absence of Board Secretary Greg Ball, a motion was made by Scott Miller and seconded by Diane Campbell to name Trak Patel as Secretary Pro Tem. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Nichol Mangino. The motion passed.

PUBLIC COMMENT – There was none.

INFORMATION/DISCUSSION ITEMS

NEW PROGRAMS/OPPORTUNITIES FOR STUDENT EXPERIENCES – Supt. Jason Lind asked Board Members to review Board Policy 6.190—Extracurricular and Co-Curricular Activities. Supt. Lind said he has been approached by staff and community members who would like to add some extracurricular activities, such as Dance Team, Lego League and National Junior Honor Society. Supt. Lind said he has drafted an application form that would need to be completed before a new activity is approved. The application would request information such the purpose of the activity, meeting times, costs, and needed supplies or equipment. The Board discussed several aspects of the topic, including:

- Approval process
- Cost to the students and district
- Ability to charge and collect fees
- Meeting the terms of the current policy
- Differences in individual programs
- Value of increasing student opportunities
- Long-range ability to offer programs

The Board Policy Subcommittee agreed to review the policy as it applies to the current proposals.

BOARD AGREEMENTS AND NEXT STEPS – The Board reviewed topics that were discussed at its recent Self Evaluation, and steps needed to implement proposed changes or improvements. These topics include:

- Public Comments—Board Policy and Guidelines should state that Public Comment at Board Meetings will be limited to 5 minutes. The sign-in sheet at meetings should include this information.
- Strategic Plan – The Board reviewed the Communications goals in the district's Strategic Plan. Board Members expressed an interest in developing a public relations strategy. This would include reviewing and expanding current efforts at community outreach, such as bulk mailing of newsletters and submitting press releases to local media.
- Digital Dashboard – Supt. Jason Lind asked Board Members to notify him of the kind of information they would like included on a district dashboard that would help communicate district information.
- Board Governance Recognition – *Board Members will finalize reports needed to complete the Board's application for Recognition by the Illinois Association of School Boards.*

BUDGET DISCUSSION – Dr. Stephen Johns presented a draft of the Tentative Budget for Fiscal Year 2014. He highlighted information concerning salaries and benefits, purchased services and supplies in the Education Fund and the Operations & Maintenance Fund. The presentation included a summary of revenues and expenditures projected for FY 2014 as compared to FY 2013. Dr. Johns also discussed projected expenses for Debt Service, Transportation, IMRF, Capital Projects and Tort. It is anticipated that approval of the FY2014 Tentative Budget for public display will be an action item on the agenda for the July 22 Regular Board Meeting. The Budget Hearing and Adoption will be on the agenda for the Aug. 26 Regular Board Meeting.

FUTURE AGENDA ITEMS – Joseph Pineau encouraged Board Members to notify him of any items they would like to be included on future agendas. Upcoming agenda items include:

- Approval of Tentative Budget for Public Display
- Approval of Snow Bid Extension
- Review of Closed Session Minutes
- Approval of Superintendent's Contract

It was noted that Dr. Stephen Johns, Joanne Rathunde, Marybeth DeLaMar, Jake Jorgenson and Bernadette Hanna exited the meeting at 8:49 p.m.

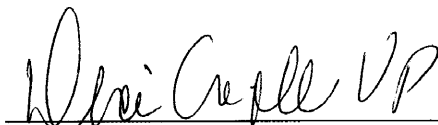
EXECUTIVE SESSION

A motion was made by Jane Gattone and seconded by Diane Campbell to enter into Executive Session to discuss matters pertaining to compensation of specific employees of the public body. On a roll call vote, the following Board Members voted Aye: Scott Miller, Jane Gattone, Joseph Pineau, Diane Campbell and Trak Patel. Nays: none. Absent: Greg Ball and Nichol Mangino. The motion passed. The Executive Session began at 8:56 p.m.

A motion was made by Trak Patel and seconded by Diane Campbell to exit Executive Session. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Nichol Mangino. The motion passed. The Executive Session ended at 9:56 p.m.

COMMITTEE MEETING RESUMES

There being no further business, a motion was made by Jane Gattone and seconded by Trak Patel to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: Greg Ball and Nichol Mangino. The motion passed. The Committee of the Whole Meeting adjourned at 9:57 p.m.



Joseph Pineau, President
Board of Education
Millburn School District 24

ATTEST:



Trak Patel, Secretary Pro Tem
Board of Education
Millburn School District 24

7-24-13

Date